#### Denton County Juli Luke County Clerk

Instrument Number: 12358

**ERecordings-RP** 

**MISCELLANEOUS** 

Recorded On: January 29, 2020 03:33 PM Number of Pages: 22

" Examined and Charged as Follows: "

Total Recording: \$110.00

#### \*\*\*\*\*\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*\*\*\*\*\*\*

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

File Information: Record and Return To:

Document Number: 12358

20200129000523

Recorded Date/Time: January 29, 2020 03:33 PM

User: Katherine S Station: Station 17



Receipt Number:

### STATE OF TEXAS COUNTY OF DENTON

I hereby certify that this Instrument was FILED In the File Number sequence on the date/time printed hereon, and was duly RECORDED in the Official Records of Denton County, Texas.

Simplifile

Juli Luke County Clerk Denton County, TX

#### AFTER RECORDING, PLEASE RETURN TO:

Judd A. Austin, Jr.
Henry Oddo Austin & Fletcher, P.C.
1700 Pacific Avenue
Suite 2700
Dallas, Texas 75201

# FIRST SUPPLEMENTAL CERTIFICATE AND MEMORANDUM OF RECORDING OF DEDICATORY INSTRUMENTS FOR

MUSTANG PARK OWNERS ASSOCIATION, INC.

STATE OF TEXAS §

COUNTY OF DENTON §

the following:

The undersigned, as attorney for Mustang Park Owners Association, Inc., for the purpose of complying with Section 202.006 of the Texas Property Code and to provide public notice of the following dedicatory instruments affecting the owners of property described on Exhibit B attached hereto, hereby states that the dedicatory instruments attached hereto are true and correct copies of

- 1. Mustang Park Owners Association, Inc. Architectural Guidelines for the Display of Certain Religious Items (Exhibit A-1);
- 2. Mustang Park Owners Association, Inc. Architectural Guidelines for the Installation of Certain Roofing Materials (Exhibit A-2);
- 3. Mustang Park Owners Association, Inc. Architectural Guidelines for the Installation of Rain Barrels or Rain Water Harvesting Systems (Exhibit A-3);

4. Guidelines for Standby Electric Generators for Mustang Park Owners Association, Inc. (Exhibit A-4);

5. Resolution Regarding the Document Retention Policy (Exhibit

A-5); and

6. Resolution Regarding the Inspection and Copying of Books

and Records (Exhibit A-6).

All persons or entities holding an interest in and to any portion of property described on

Exhibit B attached hereto are subject to the foregoing dedicatory instruments. The attached

dedicatory instruments replace and supersede all previously recorded dedicatory instruments

addressing the same or similar subject matter and shall remain in force and effect until revoked,

modified or amended by the Board of Directors.

IN WITNESS WHEREOF, Mustang Park Owners Association, Inc. has caused this First

Supplemental Certificate and Memorandum of Recording of Dedicatory Instruments to be filed

with the office of the Denton County Clerk, and serves to supplement that Certificate and

Memorandum of Recording of Dedicatory Instruments for Mustang Park Owners Association, Inc.

filed on March 9, 2016, as Instrument No. 2016-25748 in the Official Public Records of Denton

County, Texas.

**MUSTANG PARK** 

OWNERS ASSOCIATION, INC.

Bv:

Its: Attorney

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STATE OF TEXAS SCOUNTY OF DALLAS

BEFORE ME, the undersigned Notary Public, on this day personally appeared Vinay B. Patel, attorney for Mustang Park Owners Association, Inc., known to me to be the person whose name is subscribed on the foregoing instrument and acknowledged to me that he executed the same for the purposes therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND AFFIRMED SEAL OF OFFICE on this  $29^{\text{th}}$  day of January 2020.

Notary Public, State of Texas

BEVERLY BATES
Notary Public, State of Texas
Comm. Expires 04-28-2021
Notary ID 485647

#### MUSTANG PARK OWNERS ASSOCIATION, INC.

## ARCHITECTURAL GUIDELINES FOR THE DISPLAY OF CERTAIN RELIGIOUS ITEMS

(As provided in Chapter 202 of the Texas Property Code)

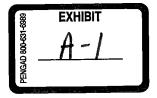
- (1) An owner may display or affix on the entry to the owner's or resident's dwelling one or more religious items the display of which is motivated by the owner's or resident's sincere religious belief.
- (2) If displaying or affixing of a religious item on the entry to the owner's or resident's dwelling violates any of the following covenants, then Mustang Park Owners' Association, Inc. ("Association") may remove the item displayed --
  - (a) threatens the public health or safety;
  - (b) violates a law;
  - (c) contains language, graphics, or any display that is patently offensive to a passerby;
  - (d) is in a location other than the entry door or door frame or extends past the outer edge of the door frame of the owner's or resident's dwelling; or
  - (e) individually or in combination with each other religious item displayed or affixed on the entry door or door frame has a total size of greater than 25 square inches.
- (3) No owner or resident is authorized to use a material or color for an entry door or door frame of the owner's or resident's dwelling or make an alteration to the entry door or door frame that is not authorized by the restrictive covenants or otherwise expressly approved by Association.

These Architectural Guidelines are promulgated pursuant to and in accordance with Section 202.018 of the Texas Property Code addressing the Regulation of Display of Certain Religious Items.

IT IS FURTHER RESOLVED these Architectural Guidelines were duly introduced, seconded and was thereafter adopted at a regular scheduled meeting of the Board of Directors, at which a quorum was present, by a majority vote of the members of the Board of Directors present and eligible to vote on this matter, and shall remain in force and effect until revoked, modified or amended by the Board of Directors. These Architectural Guidelines shall be filed of record in the Official Public Records of Denton County, Texas.

MUSTANG PARK OWNERS ASSOCIATION, INC.

President



#### MUSTANG PARK OWNERS ASSOCIATION, INC.

## ARCHITECTURAL GUIDELINES FOR THE INSTALLATION OF CERTAIN ROOFING MATERIALS

(As provided in Chapter 202 of the Texas Property Code)

- 1. Roofing shingles covered by these Architectural Guidelines are exclusively those designed primarily to: (i) be wind and hail resistant; (ii) provide heating and cooling efficiencies greater than those provided by customary composite shingles; or (iii) provide solar generation capabilities (collectively, "Roofing Shingles").
- 2. Roofing Shingles allowed under these Architectural Guidelines shall:
  - a. resemble the shingles used or otherwise authorized for use in Mustang Park Owners Association, Inc. ("Association");
  - b. be more durable than and are of equal or superior quality to the shingles used or otherwise authorized for use in the Association; and
  - c. match the aesthetics of the property surrounding the property of the owner requesting permission to install the Roofing Shingles.
- 3. An owner requesting permission to install the Roofing Shingles will be solely responsible for accrediting, certifying and demonstrating to the Declarant or the Architectural Control Committee that the proposed installation is in full compliance with paragraphs 1 and 2 above.
- 4. Roofing Shingles shall only be installed after receiving the written approval of the the Architectural Control Committee.

These Architectural Guidelines are promulgated pursuant to and in accordance with Section 202.011 of the Texas Property Code addressing the Regulation of Certain Roofing Materials.

IT IS FURTHER RESOLVED these Architectural Guidelines were duly introduced, seconded and was thereafter adopted at a regular scheduled meeting of the Board of Directors, at which a quorum was present, by a majority vote of the members of the Board of Directors present and eligible to vote on this matter, and shall remain in force and effect until revoked, modified or amended by the Board of Directors. These Architectural Guidelines shall be filed of record in the Official Public Records of Denton County, Texas.

MUSTANG PARK OWNERS ASSOCIATION, INC.

President

EXHIBIT

#### MUSTANG PARK OWNERS ASSOCIATION, INC.

## ARCHITECTURAL GUIDELINES FOR THE INSTALLATION OF RAIN BARRELS OR RAIN WATER HARVESTING SYSTEMS

(As provided in Section 202.007 of the Texas Property Code)

- 1. Rain barrels or rain water harvesting systems and related system components (collectively, "Rain Barrels") may only be installed after receiving the written approval of the Architectural Control Committee ("ACC").
- 2. Rain Barrels may not be installed upon or within common area of Mustang Park Owners Association, Inc. (the "Association").
- 3. Under no circumstances shall Rain Barrels be installed or located in or on any area within a Lot that is in-between the front of the property owner's home and an adjoining or adjacent street.
- 4. The Rain Barrel must be of color that is consistent with the color scheme of the property owner's home and may not contain or display any language or other content that is not typically displayed on such Rain Barrels as manufactured.
- 5. Rain Barrels may be located in the side-yard or back-yard of an owner's property so long as these may not be seen from a street, another Lot or any common area of the Association.
- 6. In the event the installation of Rain Barrels in the side-yard or back-yard of an owner's property in compliance with paragraph 5 above is impossible, the ACC may impose limitations or further requirements regarding the size, number and screening of Rain Barrels with the objective of screening the Rain Barrels from public view to the greatest extent possible.
- 7. Rain Barrels must be properly maintained at all times or removed by the owner.
- 8. Rain Barrels must be enclosed or covered.
- 9. Rain Barrels which are not properly maintained, become unsightly or could serve as a breeding pool for mosquitoes must be removed by the owner from the Lot.

These Architectural Guidelines are promulgated pursuant to and in accordance with Section 202.007 of the Texas Property Code addressing Rain Barrels.



IT IS FURTHER RESOLVED these Architectural Guidelines were duly introduced, seconded and was thereafter adopted at a regular scheduled meeting of the Board of Directors, at which a quorum was present, by a majority vote of the members of the Board of Directors present and eligible to vote on this matter, and shall remain in force and effect until revoked, modified or amended by the Board of Directors. These Architectural Guidelines shall be filed of record in the Official Public Records of Denton County, Texas.

MUSTANG PARK

OWNERS ASSOCIATION, INC.

y: WOW A

#### GUIDELINES FOR STANDBY ELECTRIC GENERATORS FOR MUSTANG PARK OWNERS ASSOCIATION, INC.

WHEREAS, Section 202.019 of the Texas Property Code allows owners in a property owners association the limited right to install and operate standby electric generators; and

WHEREAS, the Board of Directors (the "Board") for Mustang Park Owners Association, Inc., a Texas non-profit corporation (the "Association"), has determined that in connection with maintaining the aesthetics and architectural harmony of the community, and to provide clear and definitive guidance regarding standby electric generators therein, it is appropriate for the Association to adopt guidelines regarding standby electric generators within the community.

**NOW, THEREFORE**, the Board has duly adopted the following *Guidelines for Standby Electric Generators* within the community.

- 1. These guidelines apply to standby electric generators as defined in Section 202.019 of the Texas Property Code. A standby electric generator means a device that converts mechanical energy to electrical energy and is: (1) powered by natural gas, liquefied petroleum gas, diesel fuel, biodiesel fuel, or hydrogen; (2) fully enclosed in an integral manufacturer-supplied sound attenuating enclosure; (3) connected to the main electrical panel of a residence by a manual or automatic transfer switch; and (4) rated for a generating capacity of less than seven kilowatts (collectively "Generator").
- 2. Generators may not be installed or operated prior to approval by the Association pursuant to the Association's usual and customary policies and procedures set forth in its dedicatory instruments.
- 3. Generators shall be installed and maintained in compliance with the manufacturer's specifications and applicable governmental health, safety, electrical, and building codes.
- 4. All liquefied petroleum gas fuel line connections shall be installed in accordance with rules and standards promulgated and adopted by the Railroad Commission of Texas and other applicable governmental health, safety, electrical, and building codes.
- 5. All fuel (includes natural gas, diesel fuel, biodiesel fuel and hydrogen fuel) and electrical connections shall be installed in accordance with applicable governmental health, safety, electrical, and building codes.
- 6. Non-integral Generator fuel tanks shall be installed and maintained to comply with applicable municipal zoning ordinances and governmental health, safety, electrical, and building codes.
- 7. Any Generator and its electrical lines and fuel lines shall be maintained in good condition.



- 8. Any Generator, including its components, electrical lines, and fuel lines, shall be repaired, replaced, or removed if it becomes deteriorated or unsafe.
- 9. Generators shall be tested only between the hours of 9:00 a.m. and 6:00 p.m., and only consistent with the manufacturer's recommendations.
- 10. Other than testing, Generators shall not be used to generate all or substantially all of the electrical power to a residence, except when utilitygenerated electric power to the residence is not available or is intermittent due to other causes other than nonpayment for utility service to the residence.
- 11. Generators shall not be placed in the front yard of any residence.
- 12. A Generator shall be screened if it:
  - a. is visible from the street faced by the dwelling;
  - b. is located in an unfenced side or rear yard of a residence and is visible either from an adjoining residence or from adjoining property owned by the Association; or
  - c. is located in an unfenced side or rear yard fenced by a wrought iron or residential aluminum fence and is visible through the fence either from an adjoining residence or from adjoining property owned by the Association.
- 13. Generators shall not be placed on property owned or maintained by the Association or owned in common by the Association's members, and no portion of the Generator may encroach on adjacent properties.
- 14. Generators may be installed only with advance approval of the Architectural Control Committee (the "ACC") subject to these guidelines.
- 15. All electrical, plumbing, and fuel line connections must be installed only by licensed contractors. Licensed craftsmen must be used where required by law. Permits must be obtained where required by law.

To the extent these Guidelines contradict with any previous guidelines, rules, covenants, or restrictions, these Guidelines shall control. These Guidelines are supplementary and are in addition to any and all other covenants, conditions, restrictions, rules, and guidelines in effect for the Association.

IT IS FURTHER RESOLVED these Architectural Guidelines were duly introduced, seconded and was thereafter adopted at a regular scheduled meeting of the Board of Directors, at which a quorum was present, by a majority vote of the members of the Board of Directors present and eligible to vote on this matter, and shall remain in force and effect until revoked, modified or amended by the Board of Directors. These Architectural Guidelines shall be filed of record in the Official Public Records of Denton County, Texas.

MUSTANG PARK OWNERS ASSOCIATION, INC.

President

## RESOLUTION REGARDING THE DOCUMENT RETENTION POLICY

WHEREAS Mustang Park Owners Association, Inc. (the "Association") keeps correct and complete books and records of account and minutes of the proceedings of its members and Board of Directors; and,

WHEREAS the Board of Directors of the Association (the "Board") has determined that it would be in the best interests of the Association to provide a policy establishing guidelines for effectively managing the records of the Association in order to meet legal requirements for record retention and privacy protection, optimizing the use of space, minimizing the cost of record retention, and properly destroying outdated records; and,

NOW THEREFORE BE IT RESOLVED that the following requirements are hereby establishes and adopts the following procedures to be observed in furtherance of the document retention policy of the Association:

#### 1. Policy

- a. It is the Association's policy to maintain complete, accurate and high quality documents. Documents, defined below, are to be retained for the period of their immediate use, unless longer retention is required for historical reference, contractual or legal requirements, or for other purposes as set forth in this document retention and destruction policy (the "Policy").
- b. Documents that are no longer required, or have satisfied their recommended period of retention, are to be destroyed in an appropriate manner.
- c. The Manager is responsible for ensuring that Documents within his or her area of assigned responsibility are identified, retained, stored, protected and subsequently disposed of, in accordance with the guidelines set forth in this Policy.
- Compliance This Policy is not intended to be exhaustive and accordingly, will
  be implemented to meet the specific needs of the Association. The retention
  periods set forth herein are guidelines based on the current retention periods set
  forth in federal, state and local statutes and regulations and industry custom and
  practice.
- 3. Board Members The Association does not require Board members to maintain any Documents. Board members, in their discretion, may dispose of Documents generated by the Association because the Association has maintained such Documents in the Official Files. However, if Board members receive Documents relating to the Association, which were not generated by the Association, or not



received through the Association, Board members shall send the originals of such Documents to the Manager to be maintained in the Official Files.

#### 4. Annual Purge of Files

- a. The Manager and each Board member electing to maintain Documents shall conduct an annual purge of files that are under their control. The annual purge of files shall be completed within the first quarter of each calendar year.
- b. When a member of the Board ceases to be a member, the Board member shall either destroy or turn over to the Manager, all Documents and files relating to the business of the Association. If the Documents and files are turned over, from that time forward, the Manager shall have the responsibility to conduct the annual purge of files maintained by the former Board member.

#### 5. Destruction Procedure

- a. If the Documents to be destroyed are of public record, it is recommended that they be recycled. If recycling is not possible, the Documents may be placed in a trash receptacle.
- b. If the Documents to be destroyed are not of public record, they should be recycled if their confidentiality can be protected or they may be shredded, burned, chemically treated or otherwise made illegible.
- 6. Certification Following the annual purge of files, the Manager, if requested by the Board, shall complete a Certification Letter directed to the Association's Board stating that all Documents under his or her control conform to the retention guidelines.
- 7. Miscellaneous There may be immediate destruction of copies of any Document, regardless of age, provided that an original is maintained in the Official Files of the Association.
- 8. Onset of Litigation Upon the institution of litigation, or if it is reasonably foreseeable that litigation may be imminent, all Documents potentially relevant to the dispute must be preserved. Therefore, at the direction of legal counsel, the Manager will advise the Board Members, and any other person who may maintain Association Documents, of the facts relating to litigation. Thereafter, all Documents potentially relevant to the dispute shall be deemed "held" until such litigation is concluded and all appeal periods have expired. At the conclusion of the litigation, the "hold" period will cease and the time periods provided in the Records Retention Schedule will be applied.

#### 9. Definitions

- a. Document means any documentary material, that is generated or received by the Association in connection with transacting its business, is related to the Association's legal obligations, and is retained for any period of time. The term "Document" includes, among others, writings, drawings, graphs, charts, photographs, tape, disc, audio recordings, microforms, and other electronic documents from which information can be obtained or translated such as electronic mail, voice mail, floppy disks, hard discs and CD ROM.
- b. Community Manager means the Manager of the Association.
- c. Official Files means the files maintained by the Manager of the Association. Legal documents and documents subject to the attorney-client privilege and the work product privilege maintained by the Association's legal counsel are not part of the "Official Files" of the Association.
- d. Permanent means that the retention period for that document is permanent.

#### 10. Record Retention Schedule

- a. The retention periods identified with particular Documents are intended as guidelines. In particular circumstances, the Manager and Board Members have the discretion to determine that either a longer or shorter retention period is warranted.
- b. Although every conceivable Document is not listed below, the following list should serve as a basis for retention schedules for the Association's Documents.

#### RECORD RETENTION SCHEDULE

DOCUMENT TYPE		RETENTION OR TERMINATION PERIOD
Corporate Documents and Governing Instruments	Articles of Incorporation, Certificate of Formation, Bylaws, Restrictive Covenants, Resolutions, Policies, Committee Charters, Rules, Regulations, Guidelines, Dedicatory Instruments, All Amendments and Supplements, Plats/Maps, Easements, Annexation Records, Management Certificates	Permanent
	Insurance Policies, Records, Claims, Disbursements, Settlements	Permanent
	Easement Agreements	Permanent
	Voting Records, Proxies, Ballots, Sign-In Sheet	Four (4) years
	Property Deed for Common Areas	Permanent
	Committee Reports	Four (4) years
Financial Books and Records	Financial Sheets (Balance Statement, Income Statement, Statement of Liabilities), General, General Ledgers, Accounts Receivable, and Accounts Payable Ledgers, Aging Reports, Bank Statements, Approved Budgets, Vendor Invoices/Disbursements, Check Registers, Canceled Checks, Copies of Payments Received, Expense Reports, Investment Information, Signature Cards	Seven (7) years
	Loan Documents	Four (4) years after loan is discharged

Financial Books and Records (cont'd)	Workers' Compensation Records, Accident Reports and Insurance Claims for Workers' Compensation Claims	Permanent
	Depreciation Schedules	Life of Asset Plus Four (4) years
	Correspondence Relating to General Financial Matters	Four (4) years
Account Records of Current Owners	Owner Information, General Owner Correspondence, Violation Correspondence, Architectural Applications, Collection Correspondence, Legal Collection Correspondence, Dispute of Debt,	Period of Ownership Plus Five (5) years
	Architectural or ACC Applications/Submissions, Property Deed,	Period of Ownership Plus Five (5) years
	Judgments/Release of Judgment, Liens/Release of Liens, Law/Legal Correspondence Property Specific	Permanent
	Approved Architectural or ACC Applications/ Submissions	Permanent
Vendor or Contract for Labor Records	Vendor Contracts	Four (4) years after the expiration of the contract term
	Bid Proposals/ Specifications (contracts not entered into by the Association)	Two (2) years
	Contract for Labor or Employment	Four (4) years after the expiration of the contract term
	Personnel files, if any including wage rates, job description, etc.	Permanent

Meetings of Owners	Approved Minutes of	Seven (7) years
and Board of	Meetings of Owners and	
Directors	Board of Directors, including	
	Executive Sessions	
	Meeting Audio or Video	If made, destroy
	Recording	prior to next meeting
Tax Returns and	Federal, State, and State	Seven (7) years
Audit Records	Franchise Tax Returns	
	Financial Audits, IRS	Permanent
	Notices/Federal Tax ID,	
	Texas Notice of Franchise	
	Exemption	
Professional Reports	Legal Opinions,	Permanent
	Engineering/Structural	
	Reports and other	
	Professional Reports/Opinions	
	Lawsuits	Permanent
	Reserve Studies Relating to	Permanent
	Study of Common Areas	
Miscellaneous		Seven (7) years
Documents,		
Correspondence,		
Statements or		
Records		

IT IS FURTHER RESOLVED this Resolution was duly introduced, seconded and was thereafter adopted at a regular scheduled meeting of the Board of Directors, at which a quorum was present, by a majority vote of the members of the Board of Directors present and eligible to vote on this matter, and shall remain in force and effect until revoked, modified or amended by the Board of Directors. This Resolution shall be filed of record in the Official Public Records of Denton County, Texas.

MUSTANG PARK OWNERS ASSOCIATION, INC.

President !

## RESOLUTION REGARDING THE INSPECTION AND COPYING OF BOOKS AND RECORDS

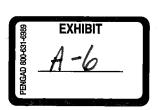
WHEREAS Mustang Park Owners Association, Inc., (the "Association") keeps correct and complete books and records of account and minutes of the proceedings of its members and Board of Directors (collectively, the "Association Records") and,

WHEREAS the members of the Association shall have the right, during reasonable business hours, to inspect and obtain copies of the Association Records; and,

WHEREAS it is desirable to impose certain reasonable restrictions on the process of book and record inspecting and copying Association Records;

**NOW THEREFORE BE IT RESOLVED** that the following requirements are hereby established for the inspection and copying of Association Records:

- 1. An owner, or a person designated in writing by the owner as the owner's agent, attorney or certified public accountant may make a request to inspect or obtain copies of Association Records.
- 2. A request to inspect Association Records must be submitted in writing via certified mail, return receipt requested, to the Association and/or its duly authorized agent to the address reflected on the most current management certificate filed under Texas Property Code Section 209.004.
- 3. The request must identify with sufficient detail the Association Records requested and contain an election to either receive copies of identified Association Records or to inspect the Association Records requested. The Association's governing documents, its membership register, its books of account, and the minutes of the meetings of the members, the Board, and committees may be inspected.
- 4. The Association, within 10 business days from receipt of a request under paragraph 2, will provide as appropriate:
  - a. if an inspection is requested, written notice of dates during normal business hours during which Association Records requested, to the extent they are in the possession, custody or control of the Association, may be inspected, or
  - b. if copies are requested, produce copies of the requested Association Records to the extent they are in the possession, custody or control of the Association (if prior payment for such records has been received), or if the Association is unable to produce the Association Records requested, which are in the possession, custody or control of the Association, written notice that it is unable to produce the records within the 10-day period and set forth a date, within 15 business days of the notice provided under this



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paragraph 4(iii), by which the Association Records will be made available for inspection to the owner.

- 5. The Association will send the requesting party an estimate of the costs to respond, compile, produce, and reproduce information requested. The Association shall require advance payment, in certified funds, of the estimated costs. The requesting party shall be responsible for any costs above the estimate and the full amount due will be added to the requesting party's account as an assessment if not paid in full upon request.
- 6. Persons requesting to inspect Association Records shall not disrupt the ordinary business activities of the office where Association Records are kept during the inspection.
- 7. Certain Association Records shall remain confidential and will not be provided in response to a request for copies or inspection of Association Records, to wit: violation histories of owners, owners' personal financial information (including records of assessment payment history), owners' contact information other than address, and Association personnel files. Association Records described in this paragraph 7 shall only be made available with the owner's written approval or a court orders the Association to release the information.
- 8. No original books or records may be removed from the premises without the express written consent of the Board.
- 9. Owners are responsible for the costs of producing and copying Association Records. Costs are \$.10 per page, \$.50 for oversize page, \$15.00 per hour for personnel time spent in responding to a request, overhead of 20% of personnel charge, and must be paid in advance. A personnel charge and overhead charge will not be made for complying with requests that are for 50 or fewer pages of paper records, unless the records are located in a remote storage facility or in two or more separate buildings. To the extent that retrieval of documents from a remote storage facility results in a charge, the Association shall charge the costs of such services to the requesting owner.
- 10. The Association is under no obligation to provide any additional information other than that which is required by law.

IT IS FURTHER RESOLVED this Resolution was duly introduced, seconded and was thereafter adopted at a regular scheduled meeting of the Board of Directors, at which a quorum was present, by a majority vote of the members of the Board of Directors present and eligible to vote on this matter, and shall remain in force and effect until revoked, modified or amended by the Board of Directors. This Resolution shall be filed of record in the Official Public Records of Denton County, Texas.

MUSTANG PARK

OWNERS ASSOCIATION, INC.

President

#### **EXHIBIT B**

Those tracts and parcels of real property located in the City of Carrollton, Denton County, Texas and more particularly described as follows:

- (a) All real property subject to the Declaration of Covenants, Conditions and Restrictions for Mustang Park filed April 19, 2013, and recorded as Instrument No. 2013-46826 in the Official Public Records of Denton County, Texas, including any supplements thereto and amendments thereof; and
- (b) All lots and tracts of land situated in Mustang Park, Phase Six, an Addition to the City of Carrollton, Denton County, Texas, according to the Plat thereof recorded as Instrument No. 2013-306 of the Map or Plat Records of Denton County, Texas; and
- (c) All lots and tracts of land situated in Mustang Park, Phase Three, an Addition to the City of Carrollton, Denton County, Texas, according to the Plat thereof recorded as Instrument No. 2013-76 of the Map or Plat Records of Denton County, Texas; and
- (d) All lots and tracts of land situated in Mustang Park, Phase Four, an Addition to the City of Carrollton, Denton County, Texas, according to the Plat thereof recorded as Instrument No. 2012-257 of the Map or Plat Records of Denton County, Texas; and
- (e) All lots and tracts of land situated in Mustang Park, Phase Five an Addition to the City of Carrollton, Denton County, Texas, according to the Plat thereof recorded as Instrument No. 2013-74 of the Map or Plat Records of Denton County, Texas; and

- (f) All lots and tracts of land situated in Mustang Park, Phase Seven an Addition to the City of Carrollton, Denton County, Texas, according to the Plat thereof recorded as Instrument No. 2014-127 of the Map or Plat Records of Denton County, Texas; and
- (g) All lots and tracts of land situated in Mustang Park, Phase Eight an Addition to the City of Carrollton, Denton County, Texas, according to the Plat thereof recorded as Instrument No. 2014-11 of the Map or Plat Records of Denton County, Texas; and
- (h) All lots and tracts of land situated in Mustang Park, Phase Nine an Addition to the City of Carrollton, Denton County, Texas, according to the Plat thereof recorded as Instrument No. 2014-424 of the Map or Plat Records of Denton County, Texas.